

**ONONDAGA COUNTY
RESOURCE RECOVERY AGENCY**

**OCTOBER 13, 2010
BOARD MEETING MINUTES**



Board Members Present:	Jake Barrett, Khristopher A. Dodson, Mark Donnelly, Hanah Ehrenreich, Scott Gerharz, Dereth B. Glance, Jonathan Y. Kelley, Lee Klosowski, P.E., Donald Lawless, Rachel May, Ph.D., Ravi Raman, P.E., Michael J. Reilly, CPA
Board Members Absent:	Jeffrey DeRoberts, Esq., Richard Smardon, Ph.D.
Also Present:	A. T. Rhoads, William J. Bulsiewicz, Esq., Warren Simpson, Andrew Radin, Joseph Fontanella, Kristen Lawton, Amy Miller Maria Cirino (Absent)
Guests:	

The Board Meeting was called to order at 4:35 p.m.

Mr. Donnelly, Board of Directors' Chair, introduced the newest Board Members, Khristopher Dodson (replacing Bob Ripberger), Hanah Ehrenreich (replacing Gwen Raeford), and Scott Gerharz (replacing Roger Eidt). Mr. Dodson and Ms. Ehrenreich were appointed by the Mayor of Syracuse. Scott Gerharz was appointed by the Town of Van Buren.

The September 8, 2010 Minutes of the Board were approved as presented, and filed.

The TREASURER'S REPORT was presented by R. Raman, and copies were distributed to the Board.

The EXECUTIVE DIRECTOR'S REPORT was presented by A.T. Rhoads. Copies of the report were distributed to Board Members.

The ADMINISTRATION COMMITTEE REPORT was presented by D. Lawless. Copies of the report were distributed to the Board. Following are highlights from the Committee Meeting:

- The Audit Committee has sponsored the Resolution Appointing a Records Access Appeal Official at their meeting.

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- The Business Officer presented the proposed 2011 Revenues and Fee Schedules.
 - The Business Officer presented the various 2011 Administration Budgets to the Committee, who discussed them in depth.
 - The Business Officer reviewed the preliminary 2011 Budget figures for all revenues and expenses.
 - At the request of the Recycling Committee, the Administration Committee discussed the proposed Material Recovery Facility (MRF) Contract.

Resolution # 1719 — **Resolution Adopting Tipping Fees and Related Charges for Fiscal Year 2011** was moved by D. Lawless and seconded by D. Glance. The Resolution was adopted: 11 ayes, 0 nays, 0 abstentions.

Resolution # 1720 — **Resolution Adopting an Agency Budget for Fiscal Year 2011** was moved by D. Lawless and seconded by J. Barrett. The Resolution was adopted: 11 ayes, 0 nays, 0 abstentions.

Mr. Raman stated that the Budget was well done, and the Agency Staff worked very hard on it. He said, as Agency Treasurer, that there should be a “back-up” plan, as a comfort zone, just in case the revenues don’t turn out the way they’re presented in the Budget.

Resolution # 1721 — **Resolution Authorizing Execution of Contracts for Materials Recovery Facility Services** was moved by D. Lawless and seconded by D. Glance. The Resolution was adopted: 11 ayes, 0 nays, 0 abstentions.

The AUDIT COMMITTEE REPORT was presented by M. Reilly, and copies were distributed to Board Members. Highlights of the Audit Committee Meeting are as follows:

- J. Barrett discussed a couple of educational items that were provided by Mike Reilly.
- The Committee discussed the results and the approval of the Records Access Appeal Officer under the FOIL Act. (FOIL = Freedom of Information Law.)
- The Committee reviewed a series of reports, and reviewed the Audit Plan outlined for the Internal Auditor.
- M. Cirino spoke about the NYS Government Finance Officers Association (GFOA) Seminar that she attended on August 18th, and the two topics covered, which were upcoming 1099 reporting changes from the IRS and government cyber security and fraud: trends, issues, and prevention.

Resolution # 1722 — **Resolution Appointing a Records Access Appeal Official** was moved by M. Reilly and seconded by J. Barrett. The Resolution was adopted: 11 ayes, 0 nays, 0 abstentions.

The next Audit Committee Meeting is scheduled for **January 27, 2011 at 11:30 a.m.**

The OPERATIONS COMMITTEE REPORT was presented by J. Kelley, and copies of the report were distributed to the Board Members. Highlights from the Committee Meeting are as follows:

- Amy Miller discussed the results of her research regarding reagent costs at the WTE Facility.
- Warren Simpson presented the final review of the proposed 2011 WTE Budget and the final proposed 2011 Transfer Operations Budget for review.
- Amy Miller reviewed the 2010 Stack Test Results with the Committee. It was noted that levels of zinc were a bit higher than historical levels; however, they are still well below the HRA limits and pose no problems.
- Negotiations with the International Union of Operating Engineers (IUOE) for a new Collective Bargaining Agreement began on September 9, 2010, and the Committee was advised that an arbitration regarding contract language had occurred on September 10, 2010.
- The Agency Engineer's Report was also distributed to the Board Members.

The RECYCLING COMMITTEE REPORT was presented by R. May. Copies of the report were distributed to the Board Members. Following are highlights from the Recycling Committee Meeting:

- The Recycling Figures for August 2010:

Mandatory Recycling:	20,000 tons
Mandatory & Voluntary Recycling:	48,300 tons
Total Waste Reduction through Recycling:	62%

- The Committee completed review of the proposed new MRF Agreement, which was an eight-month process that began with prioritizing contract objectives in February.
- The Committee completed its review of the proposed 2011 Operating Budget for Recycling and Composting Operations.
- Regarding the November 6th Electronic Waste Collection Event, the Committee was advised that there is a good possibility of zero vendor charges for the e-waste collection event, a potential savings of several thousand dollars.

The 2015 COMMITTEE REPORT was presented by L. Klosowski, and copies of the report were distributed to Board Members. Following are highlights from the 2015 Committee Meeting:

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- Mr. Klosowski began the meeting by focusing on the lists of Services and Ideas for Post-2015, that were generated in the September 1, 2010 meeting. The September meeting was to brainstorm and develop as many ideas as possible without regard to cost or feasibility. The October 6th meeting was to go through the lists and disposition each item in one of three ways: (1) include as part of the 2015 Committee's responsibility, (2) assign it to a different Committee, or (3) decide not to pursue.
 - The Committee's focus is to decide what is best for OCRRA, and then go to the municipalities for their input.
 - The Committee narrowed the list of 22 Services for Post-2015 and organized and combined them into 13 topics, as follows: Composting, HHW, Public Education, Battery Collection, E-Waste, Business HW, Business E-Waste, Waste Audits, Modify WTE Permit so that tires can be burned, Transfer Stations, C3, OCRRA involvement in the LEED System, and MRF owned by OCRRA.
 - Proposed services and existing services to be reviewed and discussed further.
 - Ms. Ehrenreich suggested OCRRA foster the creation and utilization of End-Use Markets for materials that we receive in a significant quantity, but are currently not recyclable in this county – to increase Onondaga County's recycling rate.

Mr. Donnelly encouraged Board Members to attend the 2015 Committee Meetings, as this Committee will take part in shaping OCRRA's future.

Mr. Donnelly reiterated that the Authority Budget Office (ABO) requires that the Agency have a Finance Committee, which it does, and this Committee's goal is to manage debt. The Finance Committee meets two to three times a year.

The Board Meeting adjourned at 6:12 p.m.

Minutes of the Board were taken by C.M. Strong.



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