

**ONONDAGA COUNTY
RESOURCE RECOVERY AGENCY**

**JUNE 9, 2010
BOARD MEETING MINUTES**



Board Members Present:	Jake Barrett, Jeffrey DeRoberts, Esq., Mark Donnelly, Dereth B. Glance, Jonathan Y. Kelley, Lee Klosowski, P.E., Donald Lawless, Rachel May, Michael J. Reilly, CPA
Board Members Absent:	Roger B. Eidt, Gwendolyn Raeford, Ravi Raman, P.E., Richard Smardon, Ph.D.
Also Present:	A. T. Rhoads, William J. Bulsiewicz, Esq., Warren Simpson, Andrew Radin, Joseph Fontanella, Kristen Lawton, Maria Cirino, Amy Lawrence
Guests:	

The Board Meeting was called to order at 4:36 p.m.

The May 12th Minutes of the Board were accepted as presented and filed.

The TREASURER’S REPORT was presented by W. Simpson. Copies of the report were distributed to the Board Members.

The EXECUTIVE DIRECTOR’S REPORT was presented by A.T. Rhoads, and copies of the report were distributed to the Board.

Agency Counsel commented on the two National Grid Agreements and how they interact. Agency Counsel will research these Agreements further, and will discuss these issues with the 2015 Committee. Discussion, also, with the 2015 Committee on the sale of power and/or legal actions in the year 2015.

The ADMINISTRATION COMMITTEE REPORT was presented by D. Lawless. Copies were distributed to Board Members. Following are highlights from the Administration Committee’s Meeting:

- The Executive Director updated the Committee on his meetings with the Haulers, and suggested to the Haulers a possible \$3 per ton annual increase in MSW tip fees. Some of the Haulers have said

they would prefer larger increases every other year (i.e. \$4.00 or \$5.00). The meetings with the individual Haulers will continue in June, and the Executive Director anticipates he will be able to make contract recommendations to the Committee at the June meeting.

- The Committee discussed the March 17, 2010 letter from Richard Brodsky and other members of the New York State Assembly regarding MWBE requirements. The Committee consented that the letter was intended to remind all State Agencies of their obligations and urge them to have an implementation and compliance plan in place. Current policies were reviewed with the Committee, and along with Agency Counsel and the Business Officer, they all feel that a strong program is in place. The Committee suggested that the Internal Auditor review for compliance.
- The Agency's Office Lease expires on February 28, 2011; we have a two-year extension option at the current rate of \$12.50 per square foot through February 28, 2013, that needs to be exercised nine months before the lease expiration date of February 28, 2011. Extending our lease would allow the Agency to continue at the current attractive rate while avoiding expensive relocation costs and disruption.

Resolution # 1706 — Resolution in Memoriam (Robert R. Ripberger –92– deceased May 27, 2010) was moved by D. Lawless and seconded by J. Barrett. This Resolution was adopted: 8 ayes, 0 nays, 0 abstentions.

Resolution # 1707 — Resolution Authorizing and Affirming Executive Director's Exercise of Agency's Option for a Two-Year Lease Extension for Agency Office Space was moved by D. Lawless, and seconded by J. Barrett. This Resolution was adopted: 8 ayes, 0 nays, 0 abstentions.

Resolution # 1708 — Resolution Authorizing Contract Extension for Advertising Agency Services was moved by D. Glance, and seconded by R. May. This Resolution was adopted: 8 ayes, 0 nays, 0 abstentions.

Resolution # 1709 — Resolution Affirming Necessary Engine Repairs to Agency Dump Truck and Authorization to Litigate to Enforce Warranty was moved by J. Kelley, and seconded by J. Barrett. This Resolution was adopted: 8 ayes, 0 nays, and 0 abstentions.

Resolution # 1710 — Resolution Approving OCRRA Finance Committee Charter was moved by J. Barrett, and seconded by M. Reilly. This Resolution was adopted: 8 ayes, 0 nays, 0 abstentions.

The OPERATIONS COMMITTEE REPORT was presented by J. Kelley, and copies of the report were distributed to the Board. Highlights of the Committee Meeting are as follows:

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- The Committee discussed the ongoing efforts to persuade Cummins Engine Corp. to honor the extended warranty the Agency purchased for the engine in Truck #22.
 - The first Quarter 2010 Unit Cost Report was discussed.
 - The Committee was advised that there will be a retirement coming in July. These shortfalls are beginning to have an adverse effect on safe operations; and the hiring process will begin to fill these positions.
 - Agency Engineer advised the Committee that Stan Longo (former Chief Engineer) has been appointed as the new Facility Manager by Covanta at the WTE Plant, replacing Larry Evans, who was transferred to another Covanta Facility.
 - The status of the negotiations with Rock-Tenn concerning the "light industrial waste" was discussed.
 - Jeff Cooper, Assistant Director of Operations, showed the Committee his presentation from the recently completed Federation Conference, and he answered Board Member questions.
 - Mr. Rhoads briefed the Committee on the items to be addressed in the soon-to-be issued Landfill Disposal RFP, which will result in a new contract to replace the one that expires in May 2011.
 - The Agency Engineer's Report was distributed to Board Members. Mr. Kelley asked the Board to review the Mid-2010 Biodiesel/Diesel Update on the Report. The update stated that as part of the Board's Resolution Authorizing the Executive Director to Suspend Use of Biodiesel in Agency Transfer Operations, it was noted that the Agency would revisit the possible future use of biodiesel fuels in mid-2010, with consideration of the Agency's financial position.

The 2015 COMMITTEE REPORT was presented by L. Klosowski. Copies of the report were distributed to the Board. Following are some highlights from the meeting:

- Mr. Donnelly advised the Committee that Roger Eidt is stepping down as Chair of the 2015 Committee due to health reasons, and that Lee Klosowski (former Vice Chair) will take the position of Chair. Another Vice Chair will be selected.
- The Committee discussed what they feel the scope of the Committee should be, and the format it should develop and follow. Some examples discussed were Timelines, Contract References, Definition of OCRRA's Mission and Responsibilities, Recommendations on Actions to be taken by the Board of Directors, or just identify critical issues and provide background information. No final decision was made on the format of the 2015 Committee.
- The Committee also discussed the scope of its efforts and how to both identify, and prioritize, the issues to be included.

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- The Committee focused on the Municipal Agreements which begin expiring in 2013. The Committee concluded that the Committee needs to define and evaluate the possible future structures for OCRRA and the waste system.

The RECYCLING COMMITTEE REPORT was presented by D. Glance. Copies of the report were distributed to the Board. Following are highlights of that meeting:

- The April 2010 Recycling Figures:

Mandatory Recycling:	19,300 tons
Mandatory & Voluntary Recycling:	47,000 tons
Total Waste Reduction through Recycling:	63%

- The Committee reviewed proposals for MRF services from two local Material Recovery Facilities: Recycle America, and Syracuse Recycling and Recovery, LLC. No proposals were received from out-of-county facilities.
- As part of the 2015 Committee, the Committee also expressed interest in exploring a dedicated funding stream for the Agency's recycling programs (i.e. transition from a tonnage based system to a service fee based approach for recycling efforts in partnership with local municipal entities).
- NY State Lawmakers have passed an Electronics Recycling Bill requiring companies making or selling computers, TVs, iPods, printers, and a range of other electronic equipment, to begin recycling programs for consumers. Manufacturers would be required to collect the e-waste from consumers for free.

The FINANCE COMMITTEE REPORT was presented by J. Barrett. Copies of the report were distributed to the Board.

- The Committee discussed the proposed Finance Committee Charter and reached a consensus to sponsor a Resolution for its adoption.
- The Committee reviewed the current indebtedness (Series A & Series B Bonds) with the Business Officer.
- The Committee discussed the Debt Limit of the Agency. A business model formula was considered to be the appropriate vehicle, and should tie in nicely with the work of the 2015 Committee in deciding what the Agency bonding needs may be in the future. The Committee concluded that there

was no short-term requirement to select a specific debt limit, but that continuing discussion of the topic is necessary.

- The Chairman advised that the Committee is required to meet twice a year, and that the next meeting would probably be towards the end of the year.

The AUDIT COMMITTEE REPORT was presented by M. Reilly, and copies of this report were distributed to Board Members.

- During the month of May, the Internal Auditor summarized current activity on the following audits:
 - Controls over Transfer Operations Audit,
 - MRF Contract Monitoring & Payments Audit,
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 - RFP/RFQ Process Audit,
 - Scale Certification Audit,
 - FOIL Compliance Audit, and
 - MWBE Compliance Audit.

The Board Meeting Adjourned at 6:00 p.m.

Board Minutes were taken by C.M. Strong.



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Attachment