

**ONONDAGA COUNTY
RESOURCE RECOVERY AGENCY**

JULY 14, 2010
BOARD MEETING MINUTES



Board Members Present:	Jake Barrett, Jeffrey DeRoberts, Esq., Jonathan Y. Kelley, Lee Klosowski, P.E., Donald Lawless, Rachel May, Ravi Raman, P.E., Michael J. Reilly, CPA, Richard Smardon, Ph.D.
Board Members Absent:	Mark Donnelly, Dereth B. Glance, Gwendolyn Raeford
Also Present:	A. T. Rhoads, William J. Bulsiewicz, Esq., Warren Simpson, Andrew Radin, Joseph Fontanella, Kristen Lawton, Maria Cirino, Amy Lawrence
Guests:	Charles Gichane (News Radio 570)

The Board Meeting was called to order at 4:38 p.m., by Vice Chair, Jake Barrett, who Chaired the meeting in the absence of Board Chair, Mark Donnelly.

Board Minutes of the June 9, 2010 meeting were accepted as presented and filed.

The TREASURER'S REPORT was presented by R. Raman. Copies of the report were distributed to the Board.

The EXECUTIVE DIRECTOR'S REPORT, regarding Flow Control, was presented by A.T. Rhoads, and copies of the report were distributed to Board Members.

A PowerPoint Presentation regarding Flow Control and how it will affect the future of OCRRA was presented by Agency Counsel, Bill Bulsiewicz. Copies of the PowerPoint Presentation were also distributed to each Board Member.

The ADMINISTRATION COMMITTEE REPORT was presented by D. Lawless, and copies were distributed to the Board. Following are some highlights of that Committee Meeting:

- The Business Officer supplied the Committee with a memorandum discussing the 2011 Budget and Capital Plan process and answered questions.
- Regarding Board Vacancy Matters, the Executive Director advised the Committee that there are several vacancies and holdovers on the current Board. Without positive action by appointing authorities, especially the City, the Agency may begin to run into problems regarding quorums and Resolution votes in the future.
- The Committee discussed the Hauler Tip Fees/negotiations.
- The Committee is sponsoring a Resolution necessary to qualify for State reimbursement of a portion of Household Hazardous Waste (HHW) costs.

Resolution # 1711 — **Resolution Adopting Agency Hauler Operating By-Laws and Authorizing Executive Director to Enter into Agreements with Haulers in Compliance Therewith** was moved by D. Lawless and seconded by R. Raman. The Resolution was unanimously adopted: 9 ayes, 0 nays, 0 abstentions.

The RECYCLING COMMITTEE REPORT was presented by R. May. Copies of the report were distributed to the Board. Committee Meeting highlights follow:

- The Recycling Figures for May 2010 are as follows:

Mandatory Recycling:	19,900 tons
Mandatory & Voluntary Recycling:	48,600 tons
Total Waste Reduction through Recycling:	64%

- New MRF Contract: The Committee received an update on the status of early discussions with two vendors offering to provide material recovery services for the community's residential blue bin materials, Recycle America (Waste Management), and Cellmark (known locally as Syracuse Recycling and Recovery). Both corporations are large with a national and international presence; the Agency is working with two sell-qualified vendors. A mutually beneficial contract agreement is being developed.
- The Committee discussed adding #5 polypropylene plastic containers to the blue bin in response to viable market conditions and concurrence with both MRF vendors.

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- Temporary Laborers at Compost Sites: After reviewing favorable compost site revenue trends and below budget expense status, the Committee expressed its desire to endorse a Resolution supporting full supplemental funding of the existing compost site temporary labor force.
 - The Committee discussed the Draft NYS Solid Waste Management Plan update.

Resolution # 1712 — **Resolution Commending Onondaga County Residents and Businesses for Twenty Years of Successful Recycling and Designating New County Recyclable** was moved by R. May and seconded by J. Barrett. The Resolution was unanimously adopted: 8 ayes, 0 nays, and 0 abstentions.

Mr. Rhoads stated that OCRRA has received several State and National recycling awards. He said that the State of New York suggests that OCRRA is the second highest per capita recycling, and the second highest in total tonnage recycled. Overall, OCRRA has received several State level awards and recognitions.

Resolution # 1713 — **Resolution Approving Additional Funding for Hiring Temporary Laborers** was moved by R. May and seconded by J. Kelley. A discussion regarding the extra needed funding for the hiring of temporary laborers for the Compost Sites took place. The Resolution was adopted: 8 ayes, 0 nays, and 0 abstentions.

Resolution # 1714 — **Resolution Authorizing the Filing of an Application for a State Assistance from the Household Hazardous Waste (HHW) State Assistance Program and Signing of the Associated State Contract, Under the Appropriate Laws of New York State** was moved by R. May and seconded by J. Barrett. The Resolution was unanimously adopted: 8 ayes, 0 nays, 0 abstentions.

The 2015 COMMITTEE REPORT was presented by L. Klosowski, and copies of the report were distributed to the Board. Following are highlights from that Committee Meeting:

- The Committee discussed the approach and the obligations of the 2015 Committee. A Table of Contents was drawn up and given to the Committee Members. Mr. Klosowski suggested that such a Table of Contents would be one way to build structure and to organize the Committee's think process.
- The Committee discussed Flow Control, the background and the risks.
- Agency Counsel stated that the Market Rate Agreement with Covanta is a key agreement and limits the options available to OCRRA. OCRRA's decision on re-negotiating the Market Rate Agreement is the first step. The Committee will discuss the Market Rate Agreement further.

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- The Committee discussed a couple of permit obligations: The 360 Permit that applies to OCRRA, and the Air Permit that applies directly to the WTE Plant.
 - The Committee is looking at the time lines regarding significant contract expirations in order to look at issues that are becoming most urgent.
 - The Committee will also be reviewing future operating budget scenarios, and reviewing/discussing how the Agency will operate in four to five years.

The OPERATIONS COMMITTEE REPORT was presented by J. Kelley. Copies were distributed to the Board Members. Some highlights of the Committee Meeting are as follows:

- The Committee met at 7:30 a.m. at the Ley Creek Transfer Station for the June 16th Committee Meeting.
- The Committee discussed the status of the ongoing dispute with Cummins Engine Corp., regarding warranty repair of the engine in Truck 22.
- A FOIL request was submitted to the Office of Government Services for information concerning any other State Contracts.
- The Agency Engineer's Report was presented to the Committee, and the major discussion centered on Rock-Tenn's declination of the Agency's proposal for their light industrial waste. Consensus was to not respond to Rock-Tenn's RFP when it is issued later this summer, and to hold to our position.
- The results of the recently completed Turbine Generator Outage at the WTE were also discussed, including some comments from our consultant engineering firm. The Turbine Generator is considered to be in overall good condition, and no major problems were found.
- The Committee toured the Ley Creek Facility, which lasted approximately 30 – 45 minutes. Many questions were asked and answered. The Committee got a first-hand look at the age of the Facility, the heavy duty work performed there, and the resultant toll both take on the infrastructure including retaining walls and paving.
- The Agency Engineer's Report was distributed to the Board Members.

The AUDIT COMMITTEE REPORT was presented by M. Reilly, and copies of the report were distributed to the Board. Following are highlights from the Committee Meeting:

- The Committee reviewed some of the Internal Auditor's reports.
- Mr. Reilly handed out two documents to the Committee for their review. One was in regards to internal controls and the second was in regards to evaluating the internal audit team.

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- The Committee discussed the results of the Scale Certification Audit and asked M. Cirino (Internal Auditor) questions about the sales at the Rock Cut Road Facility, as well as who assessed the condition of the scales.
 - The Committee decided to have quarterly meetings, moving the 4th Quarter 2010 meeting to late January to discuss the year-end audit with the CPA firm at the end of January.
 - The Committee reviewed the audit plan, which included actual audit hours up to Friday, June 4th. Discussion took place and the Committee requested subtotals of each section to be placed in the document.

NEW BUSINESS:

Mr. Rhoads brought to the Board's attention a Post Standard editorial article dated July 8th, which was distributed in the Board's packages. The article was regarding the ABO working as a "watch dog" on Mission Statements, and Mission-driven organizations. The ABO said that organizations' Mission Statements must adequately address what the organization's mission is! The article stated that local authorities must submit their Mission Statements in April 2011, and their plan of action to meet their Mission Statements.

The Board Meeting adjourned at 6:20 p.m.

Board Minutes were taken by C.M. Strong.

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Attachment