

**ONONDAGA COUNTY  
RESOURCE RECOVERY AGENCY**

**AUGUST 10, 2011**  
**BOARD MEETING MINUTES**



<b>Board Members Present:</b>	<b>Jake Barrett, John P. Copanas, Khristopher A. Dodson, Hanah Ehrenreich, Scott Gerharz, Jonathan Y. Kelley, Lee Klosowski, P.E., Donald Lawless, Rachel May, Ph.D., Michael J. Reilly, CPA, Richard Smardon, Ph.D.</b>
<b>Board Members Absent:</b>	<b>Frank Forte, Ravi Raman, P.E.</b>
<b>Also Present:</b>	<b>A. T. Rhoads, William J. Bulsiewicz, Esq., Warren Simpson, Andrew Radin, Joseph Fontanella, Kristen Lawton, Maria Cirino, Amy Miller</b>
<b>Guests:</b>	

The Board Meeting was called to order at 4:31 p.m.

The July 13<sup>th</sup> Minutes of the Board were accepted as presented and filed.

Mr. Simpson, Business Officer, informed Board Members that New York State has caught up with commitments for Municipal Waste Reduction and Recycling Grants and wired the Agency 1.4 million dollars. The reimbursement was for years 2007 – 2009.

TREASURER'S REPORT was presented by D. Lawless. Copies of the report were distributed to Board Members.

The EXECUTIVE DIRECTOR'S REPORT was presented by A.T. Rhoads. Copies of the report were distributed to Board Members.

The RECYCLING COMMITTEE REPORT was presented by R. May, and copies of the report were distributed to the Board. Following are highlights from the Committee Meeting:

- The June 2011 Recycling Figures are as follows:

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Mandatory Recycling:	19,600 tons
Mandatory & Voluntary Recycling:	46,100 tons
Total Waste Reduction through Recycling:	59%

- The July 20<sup>th</sup> Recycling Meeting was a joint Committee Meeting with the Operations Committee, and the meeting was held at the Amboy Compost Site. A site tour of the Agency's Composting operation took place after the meeting.
- Ms. Lawton, Public Information Officer, advised the Committee that **Opinion Works** was selected from among three vendors to conduct a community survey in 2011, which was requested by the 3015 Committee, at a proposed cost of \$11,800. In 2009, **Opinion Works** conducted OCRRA's Recycling Survey and the Greenhouse Gas Survey. Their final reports were excellent.
- The Committee reviewed a preliminary five-year Compost Site development capital plan detailing proposed equipment purchases (all of which are grant eligible and provide 50% of purchase costs). Capital costs associated with site development will be reviewed at the August Committee Meeting.

The 2015 COMMITTEE REPORT was presented by L. Klosowski. Copies of the report were given to the Board Members.

A motion was moved by R. May to go into **Executive Session** for discussion regarding the July 27<sup>th</sup> 2015 Committee Meeting. H. Ehrenreich seconded the motion. The Board unanimously consented to go into Executive Session at 5:04 p.m.

A motion was made by R. Smardon to exit Executive Session, and the motion was seconded by H. Ehrenreich. The meeting moved out of Executive Session by unanimous consent at 5:37 p.m.

The OPERATIONS COMMITTEE REPORT was presented by D. Lawless, and copies of this report were distributed to the Board. Following are some highlights from the Committee Meeting:

- The results of the bid for Ley Creek Paving were distributed. The lowest bid was over \$80,000 less than the quote received last month from the company holding the current County Contract for this service. The Committee decided to sponsor a Resolution.
- A. Miller presented the Agency Engineer's Report to the Operations Committee. The discussion focused on the following items: (1) the financial terms for the Beneficial Use Water agreement with Covanta, and (2) OCRRA's waste audit services available to businesses in OCRRA's service area. The Committee unanimously decided to sponsor a Resolution to amend the Service Agreement for

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Beneficial Use Water acceptance at the WTE Facility based on financial terms discussed at the meeting.

- A proposal to lease rather than buy another excavator for Ley Creek in 2012 was distributed and discussed. The Committee decided to review the proposal again later in the year.

**Resolution # 1753** — **Resolution Authorizing Agency's Executive Director to Execute a Service Contract Amendment for Beneficial Use Water at Waste-To-Energy Facility** was moved by D. Lawless and seconded by J. Kelley.

A discussion took place, and a friendly Amendment was proposed by Mr. Copanas. The Board unanimously consented to the friendly Amendment which states in the RESOLVED: *"The Agency's Executive Director is directed to obtain Board approval before authorizing any future proposed Beneficial Use Water additions under the Amendment"*.

Resolution # 1753 was adopted by the Board: 10 ayes, 0 nays, 0 abstentions.

**Resolution # 1754** — **Resolution Authorizing Executive Director to Proceed with Contract to Pave Surface at Ley Creek Facility** was moved by D. Lawless and seconded by M. Reilly. The Resolution was adopted by the Board: 10 ayes, 0 nays, 0 abstentions.

The AUDIT COMMITTEE REPORT was presented by M. Reilly. Copies of the report were distributed to Board Members. Following are highlights from the Audit Committee Meeting:

- On July 13<sup>th</sup>, the Board adopted Resolution No. 1749: Resolution Authorizing Creation and Filling of Confidential Internal Controls Compliance Officer Position. The Audit Committee selected Maria Cirino to fill this position. In doing so, the existing Agency position of Internal Auditor was abolished. The Agency's Personnel Analyst completed the appropriate paperwork and e-mailed it on July 27, 2011, to the County of Onondaga Director of Civil Service Administration. The next step in the process is to seek Non-Competitive status for this title through the Civil Service Commission in Albany, NY.
- The Committee discussed the theft at the Amboy Compost Site, and the \$1,600 that was stolen from a safe. After the Committee Meeting, H. Ehrenreich and M. Cirino walked around the Amboy Compost Site to view the area where the break-ins occurred in April and May. Ms. Ehrenreich pointed out additional areas where security could be strengthened. M. Cirino incorporated the suggestions into the final report to Management for the Cash Controls at Amboy Compost Site Audit.

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- The Audit Committee Report listed several audits that are currently in process.
  - **The next Audit Committee Meeting is scheduled for September 7<sup>th</sup> at 11:30 a.m.**

Mr. Rhoads informed the Board regarding the status of the **Local Source Separation Recycling Law**. Mr. Rhoads, Mr. Radin, and Ms. Lawton have met with personnel from the County Executive's office regarding this law. The County Legal Department has also reviewed the Local Law with Mr. Bulsiewicz, and the Agency has received some good feedback and suggestions from them. A very productive meeting took place with Jim Corbett, Chairman of the Environmental Protection Committee, and Mr. Radin made a presentation to the Environmental Protection Committee Meeting that was very well received. Mr. Corbett, Chairman of the Environmental Protection Committee, will follow their procedure and circulate the Local Law to all of the County Legislators for their comments. Thus far, the County Environmental Protection Committee's consensus appears to be good, Mr. Rhoads said.

Mr. Rhoads informed the Board that Mr. Radin will be attending a conference in Kansas City, MO, August 11 & 12 regarding "Recovery of Recycled Materials and Processing", and Ms. Miller will be attending a meeting in Baltimore, MD, September 19 with other Covanta-client communities.

The Board Meeting adjourned at 6:05 p.m.

Board Minutes were taken by C.M. Strong.



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Attachment