

ONONDAGA COUNTY
RESOURCE RECOVERY AGENCY

DECEMBER 9, 2009
BOARD MEETING MINUTES



Board Members Present:	Jake Barrett, Mark Donnelly, Roger B. Eidt, Dereth B. Glance, Jonathan Y. Kelley, Lee Klosowski, P.E., Donald Lawless, Minchin G. Lewis, Rachel May, Gwendolyn Raeford, Ravi Raman, P.E., Michael J. Reilly, CPA,
Board Members Absent:	Jeffrey DeRoberts, Esq., Robert R. Ripberger, Richard Smardon, Ph.D.
Also Present:	A. T. Rhoads, William J. Bulsiewicz, Esq., Warren Simpson, Andrew Radin, Joseph Fontanella, Maria Cirino, Greg Gelewski (Absent: Amy Lawrence and Kristen Lawton)
Guests:	

The meeting was called to order at 4:32 p.m.

Mr. Donnelly thanked the Members of the Board for their willing volunteer service as OCRRA Board Members. He said that it is refreshing and appreciated to have such a wonderful group of Board Members.

All Committee Minutes were distributed to the Board Members within their Board packets.

The November 10, 2009 Minutes of the Board were accepted as presented, and filed.

The TREASURER'S REPORT was presented by R. Raman, and copies of the report were distributed to the Board Members.

The EXECUTIVE DIRECTOR'S REPORT was presented by A.T. Rhoads. Copies of the report were distributed to the Board.

Mr. Donnelly said that he was extremely proud of OCRRA and Covanta, at the recent November 30th Title V Public Hearing, for their presence and their contribution. He said that they teamed up very well to do an excellent job – excellent coordination.

The OPERATIONS COMMITTEE REPORT was presented by J. Kelley. Copies were distributed to all Members of the Board. Following are highlights from that meeting:

- Ash residue testing by Seneca Meadows has resulted in our ash residue being approved for use as an Alternate Daily Cover. As a result, the Senior Management of Seneca Meadows met with OCRRA to offer a tip fee reduction. The ash tip fee will be reduced to \$27/ton as of January 1, 2010, and remain at that rate through the end of the current contract on May 31, 2011. The Committee concurred with this change and wishes to thank Seneca Meadows for this reduction.
- The Committee reviewed the 3rd Quarter Unit Cost report with some minor discussion.
- Agency Engineer briefed the Committee on the status of the Q&A Sessions and Public Hearings for the Title V Air Permit Renewal. The Q&A Sessions will be held November 23, 2009 at the DeWitt Town Hall, and the Public Hearing Sessions will be held November 30, 2009 at the Fairgrounds. There has been excellent coordination between OCRRA and Covanta for this effort.
- The Committee was also advised of an attempt to capture some industrial waste that is currently being direct hauled to a landfill. Testing must still be done to determine if it is processible in its native state before further discussions can be pursued with the generator.

The December *Joint* Operations and Recycling Committee Meetings, originally scheduled for December 16, 2009, have been cancelled. A Public Notice has been distributed.

The RECYCLING COMMITTEE REPORT was presented by D. Glance. Copies of the report were distributed to Board Members. Following are highlights from that meeting:

- The recycling figures for October 2009 are as follows:

Mandatory Recycling:	17,500 tons
Mandatory & Voluntary Recycling:	54,000 tons
Total Waste Reduction through Recycling:	63%

- Greg Gelewski provided an update of recent quotes received to purchase recyclable materials dropped off at the Agency's Transfer Stations.
- The Agency will negotiate a new MRF Contract in 2010 for processing approximately 35,000 – 40,000 tons of residential curbside recyclables for a multi-year period beginning in 2011.
- The Committee was advised that production is underway in 2009 for a television commercial to air in 2010.

- Grants have recently been submitted to the US EPA and the US Dept. of Energy (Energy Efficiency and Conservation Block Grant) to support some of OCRRA's community outreach and public education programs.

The ADMINISTRATION COMMITTEE REPORT was presented by D. Lawless. Copies of the report were distributed to Board Members.

- The Committee spent a great deal of time discussing the Series B Bonds. There will be no Series B Bond payments as a result of 2009 operations. As this is a complicated issue that benefits from annual review, the Business Officer prepared a memorandum highlighting the salient points of the Series B Bond process and answering any questions. It is important for the Board to understand the relationship of the B Bonds and the way the Agency's relationship with Covanta is structured.
- The Committee discussed the Annual Procurement Review.
- The Committee discussed the Series A Debt Opportunities. The Business Officer advised that refunding the Series A debt in the current fiscal climate for 2009, and our 2010 Budget, is unlikely to provide sufficient savings to meet the State Comptroller's 2% present value savings requirement. It is recommended that the refunding opportunities be revisited mid-year 2010 if conditions improve.
- The Nominating Committee met on December 1, 2009 to nominate Board Officers for the year 2010. A Resolution will be presented.

Resolution # 1690 — **Resolution Adding Additional Protected Categories Under Agency Employment Policies** was moved by D. Lawless and seconded by D. Glance. The Resolution was adopted: 10 ayes, 0 nays, 0 abstentions.

Resolution # 1691 — **Resolution Appointing OCRRA Officers for 2010** was moved by D. Lawless and seconded by R. May. The Resolution was adopted per ballot as follows:

2010	Chair	Mark Donnelly	12 ayes, 0 abstentions
2010	Vice Chair	Jake Barrett	12 ayes, 0 abstentions
2010	Treasurer	Ravi Raman	11 ayes, 0 abstentions
2010	Secretary	Catherine Strong	12 ayes, 0 abstentions

The AUDIT COMMITTEE REPORT was presented by R. Eidt, and copies of the report were distributed to the Board.

- Regarding the Agency's 2009 Year-End Audit, M. Cirino, Internal Auditor, is working with Testone, Marshall & Disenza on the interim fieldwork during the week beginning November 30th.

- Internal Auditor and the Business Officer have completed the 2009 Risk Assessment and have distributed it to the current Audit Committee Chairman, and also to the Audit Committee Chairman slated for 2010.

Mr. Donnelly informed the Board that the Public Authorities Accountability Act (PAAA) classes are upcoming, locally, for new Board Members. The next local meeting is scheduled for Friday, March 19, 2010. Please contact Board Secretary, Catherine Strong, regarding registration for this required class, if your schedule allows for that date.

Mr. Donnelly suggested that new Board Member Orientation be included within a regular monthly Board Meeting. He suggested a fairly short Board Meeting in the future, highlighting proposed Resolutions, only, followed by Board Orientation for the newly appointed Board Members.

Mr. Rhoads stated, as part of the New Board Member Orientation process, that the OPERATIONS COMMITTEE meet at the Rock Cut Road Transfer Station office for one of its monthly meetings, and then have another monthly meeting at the Ley Creek Transfer Station.

It was discussed that the next Board Strategic Planning Meeting be scheduled sometime in the spring, at an off-site location.

Mr. Donnelly informed the Board that at the **February 2010 Governance Committee Meeting** (the date not yet scheduled), one of the items on the Agenda will be **Strategic Planning** discussion.

The Board Meeting was adjourned at 5:06 p.m.

Board Minutes were taken by C.M. Strong.



cms/Attachment